

HOW TO REGISTER FOR CLASSES



Review your audit and **degree map** for guidance on the classes you need to complete in order to graduate

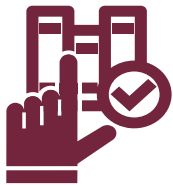
STEP 1 View your Worksheet and/or Plan



1. Log into [My LaGuardia](#) and click on *Degree Works*.
 - If you're a new student and don't have My LaGuardia yet, log into [VIP](#) to schedule an appointment.
2. You will be on the **Worksheet** page (snapshot of what you've taken and what is needed).
3. For **Plans**, go to the next tab (next to the Worksheets tab).
 - a. Click on your plan once. (Don't worry if it says "Locked.")
 - b. Select the drop-down list on the right side of the screen, next to View.
 - c. Choose **Audit** or **Notes View** to see classes advised for you.

See the [Degree Works How-to Guide](#) video.

STEP 2 Register for Classes



Happy with your course plan?

The next step is to register for classes in one of two ways:

1. Do it yourself using Schedule Builder in CUNYfirst. ([Watch how.](#))
-OR-
2. Visit the [Virtual Registration Lab](#) for live assistance.

STEP 3 Have Questions about your Advisement Plan?



Let's Meet

- Schedule an appointment in [My LaGuardia](#) to meet with your advisor.
 - If you're a new student, log into [VIP](#) to schedule an appointment.
- Visit us during [Virtual Drop-in Hours](#).



DID YOU KNOW? Registering early ensures that you have a seat in the classes needed to stay on track and graduate.